

ZONTA



INTERNATIONAL

ZONTA CLUB OF PERTH INC

31ST ANNUAL REPORT

APRIL 2003



Annual Report 2003
© Zonta Club of Perth Inc

PO Box 237
Nedlands WA 6909

ZONTA Club of Perth Inc.

31st Annual Report

April 2003

Zonta International
Zonta Club of Perth Inc.
PO Box 237
Nedlands WA 6909



Club Number: 23 03 0685
AGM: 10 April 2003

2002—2003 Club Officers

President	Tricia Summerfield
Vice President 1	Karen Groves
Vice President 2	Marilyn Piper
Secretary	Donna Legge
Treasurer	Miriell Reid
Directors	Anna Ciffolilli Kaye Martin Carole Theobald Isobel Wilson
Parliamentarian & Club Archivist	Margaret Medcalf

Committee Chairs

Membership, Fellowship & Programme	Wendy MacGibbon
Finance and Fundraising	Linley Buchanan
Public Relations	Carole Theobald
Status of Women, Service	Lennie McCall

District Office Bearers

Chair of Status of Women/Service Archivist	Judy Tennant
Legislative Awareness and Advocacy	Margaret Medcalf Marilyn Piper



Zonta Club of Perth Inc, Annual Report 2002-2003

**ZONTA - PERTH
TOTAL FUNDS STATEMENT
AS AT 31 MARCH 2003**

4,058	FUND BALANCES		
23,759	Administration	2,618	2,918
27,817	Fundraising	21,991	20,159
	TOTAL	24,609	23,077
REPRESENTED BY:			
7,476	Challenge Society Account	2,445	
8,382	ANZ V2 Plus	8,686	
15,000	ESANDA Debenture	15,000	
30,858	Total of bank accounts	26,131	
Less:			
-2,881	ZI Service & Amelia Earhart (proposed)	-1522	
-160	Membership 02/03	0	
-			
27,817	TOTAL FUNDS	24,609	

**ZONTA - PERTH
FUNDRAISING
INCOME & EXPENDITURE 1/4/02 - 31/3/03**

Actual to 31/3/02		Actual to 31/3/03	Budget 02/03
8,643	INCOME		
	Net proceeds from fundraising		9,000
	Functions:		
	Film August	569	
	Film January	1,858	
	Entertainment books	60	
	Blues Breakfast	1,772	
	Bulbs	96	
	Cards, stationery, etc.	212	
8,643	Total Fundraising	4,567	9,000
1,040	Interest on investments	1,039	1,100
9,683	TOTAL INCOME	5,606	10,100
	EXPENDITURE		
0	Awards promotion breakfast	408	2,000
	Service:		
775	Zonta Holidays	1,075	1,300
1,000	Zonta House Refuge Association	1,000	1,000
500	Gwyn Lamb Award	0	500
0	St. Catherine's Seminar	500	500
	Status of Woman:		
2,279	Education Award - tertiary	2,094	2,300
0	Education Award - TAFE	0	1,300
0	Emerging Artists Award	0	500
150	Founders Day Dinner Levy	175	0
200	Guides WA	0	200
25	Woman of Achievement	100	100
246	Young Woman in Public Affairs	0	300
0	Jane Klausman Women in Business	0	100
0	Amelia Earhart Fellowship	0	100
300	Other projects	500	500
2,381	ZI Service (proposed)	1,022	3,000
500	Amelia Earhart (proposed)	500	0
8,356	TOTAL EXPENDITURE	7,374	13,700
1327	0 EXCESS (DEFICIT) INCOME OVER EXPENDITURE	-1768	-3600
	ACCUMULATED FUNDS		
22,432	Funds balance 31/3/02	23,759	23,759
23,759	BALANCE END OF PERIOD	21,991	20,159

PRESIDENT'S REPORT 2002-2003

'Tricia Summerfield

In reviewing my April 2002 annual report in preparation for writing this year's, I was amazed at how it all seems so long ago. I think it's because we have done so much again this year and that life for all of us has been very full and challenging.

I returned from a wonderful overseas holiday in September to a breakfast launch of our club awards. Thanks to all members who were involved in the event itself and all the work in establishing the new TAFE awards for studies in health and community services.

Another wonderful event was our club Christmas party where we received the new membership handbook as our "pressie" and had a great time celebrating with a bush theme for the Year of the Outback.

Both these events were held in a lovely setting at St Catherine's College in Nedlands where we were very well looked after by club member Yvonne Rate's very capable staff.

I have been proud to represent the Zonta Club of Perth at other club and Area meetings and at functions such as an International Women's Day Breakfast and the breakfast launch of National MND Awareness Week.

Perth club members Judy Tennant, Margaret Medcalf and Marilyn Piper

have contributed greatly to the work of Zonta International as members of and advisers to the District Board.

The club's committees have really hummed with efficient activity this year; I'd like to acknowledge some of the highlights and there are further details to be read in the chairmen's reports.

The Public Relations committee has provided the membership with excellent and informative issues of *InZert* and *InZert Extra* and has produced the new membership handbook. They have designed and had made fabulous new signage which made its debut at the September awards launch; it is generic in content so it can be used to enhance any event at club, area and district level. Members of the PR committee also performed the important role of taking turns to be minute secretary at club meetings. I look forward to our having a club website in the near future.

The Finance and Fundraising Committee has continued to produce financial and fellowship successes, notably the film evenings and the recent Blues Breakfast and several events are in the planning stages for the coming year. The committee looks forward to the continuing support of all members in their fundraising efforts. I would like to mention Treasurer Miriel Reid in particular as her participation at many events has been at the "box office" where she

has done a sterling job.

The Status of Women Service Committee has been committed and active on a range of fronts. The highlights include:

- the selection of Perth Club nominee Michelle Stubbs for the Woman of Achievement Award as Area winner;
- the running of the various club awards, especially in developing the new TAFE awards;
- following up with a revision of the education award guidelines to assist future selection panels in their deliberations;
- arranging for five families to enjoy Zonta Holidays; and
- playing an important liaison and networking role for the club.

The Membership and Support Committee has worked very hard at following up potential members and agonised over the (few) resignations to maintain club numbers at a steady level. Two new members will be inducted and one reinstated at the AGM, bringing our total to 34. The committee has also ensured that we enjoy our meetings at Victoria League by looking after logistics, finding guest speakers and arranging gifts, and keeping in touch with members who have been unwell or bereaved.

My sincere thanks go to all Perth Club members and especially the Board and Committee Chairs who have worked tirelessly to deliver a professional product with a lot of fun and

fellowship. It is also appropriate to mention the generous contributions of the many "HonZons" – husbands and partners – who have contributed to the success of many fundraisers by staffing the bar, carrying heavy loads and generally providing support.

I wish the incoming president all the best for her term in office. As I step down from the presidency I have plenty to occupy me with the Area Workshop on 12 April and chairing the Protocol and Credentials committee for District Conference in Bunbury in September.

My hope is to be club delegate at the Zonta International Convention in New York in 2004 if things bide well enough in the world and it is safe to travel. Let's do what we can through our Zonta service to contribute to world peace.

MEMBERSHIP AND SUPPORT

Wendy MacGibbon

At the close of the Zonta year we have 33 members. Sadly we lost three valued members during the year: Helen Trowell, a member for over 20 years resigned and two newer members, Michele Kilminster-Clement and Jan Rose, were transferred to the Eastern States. Hopefully they will be able to join a Zonta club in their new locations.

During the year we welcomed Deborah Hegarty and Suzanne Leavesley

ZONTA - PERTH ADMINISTRATION INCOME & EXPENDITURE 1/4/02 - 31/3/03

Actual to 31/3/02	KEY STATISTICS	Actual to 31/3/03	Budget 02/03
32	Financial members	35	36
160	Annual subscription \$	160	160
25	Meal charge \$	25	25
INCOME			
4,880	Membership fees	5,520	5,760
140	ZI registration fees	180	120
5,020		5,700	5,880
145	Net income from meals	335	0
908	Raffles, donation & Bali Appeal	1,198	750
6,073	TOTAL INCOME	7,233	6,630
EXPENDITURE			
2,900	International dues	3,818	3,720
696	District 23 dues	950	900
3,596	TOTAL DUES	4,768	4,620
ADMINISTRATION COSTS			
194	Postage, telephone & stationery	347	200
124	Printing	125	250
0	District 23 Bali Appeal	482	0
0	ZI Convention	0	0
440	District 23 Conference	0	0
80	Bank charges	95	100
87	Membership expenses	591	150
Committees:			
260	Membership	125	300
13	Public Relations	1,940	1,950
200	President's annuity	200	200
1,398	TOTAL ADMINISTRATION	3,905	3,150
4,994	TOTAL EXPENDITURE	8,673	7,770
1,079	EXCESS (DEFICIT) INCOME OVER EXPENDITURE	-1,440	-1,140
ACCUMULATED FUNDS			
2,979	Funds balance 31/3/02	4,058	4,058
4,058	BALANCE END OF PERIOD	2,618	2,918

from the sale of bulbs, Zonta cards and other stationery, club raffles and entertainment books.

This year's fundraising efforts will continue to support our ongoing service projects including the inaugural TAFE Education Award.

Funds have been used to support the Bali and Victorian Bush Fires Appeals, Education Award, Woman of Achievement Award, Young Woman in Public Affairs Award, the Zonta Holiday Relief Project and Zonta House as well as our commitment to International Service Projects and the Amelia Earhart Fellowship.

Club members have been very supportive of the work of our committee and we thank everyone for their efforts to sell tickets.

Sincere thanks to the members of the committee and their partners for their support, enthusiasm and efforts throughout the year.

Finance and Fundraising Committee Members:
Linley Buchanan (Chair), Leonie Collison-Bryant, Barbara-Dene Jones, Lyn McArthur, Kaye Martin, Tricia Summerfield, Yvonne Rate Miriel Reid

TREASURER'S REPORT

Miriel Reid

For this financial year, the club decided to budget for an excess of expenditure in both the administration and fundraising as there is a surplus in each account.

Administration

The membership fees (\$160) and the dinner charge (\$25) remain unchanged from last year.

This year the club sent did not send a delegate to the Zonta International Convention in Sweden. Fifty copies of the by-laws were purchased to give a copy to each member and to have a supply for new members. The Public Relations Committee was given a generous budget to create new promotional material and posters and to buy display equipment.

Fundraising

Fundraising was significantly down on last year. However, the club was able to cover the costs of all our awards and service projects from surplus funds.

One third (\$1522) of the proceeds of the fundraising will be forwarded to Zonta International, with \$500 designated for the Amelia Earhart Scholarship and the balance to Zonta International Service.

and at the AGM we will be inducting Val Abery and Sciona Browne and welcoming back Leonie Collison. Also we hope to be able to introduce three other new members in May.

We meet on the second Thursday of the month at 6.30 for 7.00 pm at the Victoria League in Onslow Road, Shenton Park where we are looked after very well.

We had a variety of interesting speakers during the year: journalist Pam Cassellas spoke of the need to balance responsible reporting with the need of a business to sell its papers; an environmentalist, David Mackenzie, talked about saving Ningaloo Reef; Mary Geogone from TAFE told us of the difficulties some migrant women have getting into the work force; Dr Samina Yasmeen from UWA spoke of the position of women in Islam; and our Education Award winner, Sandra McQuillan, told us about her studies and ambitions for the future

Also a number of our own club members shared entertaining and enlightening snippets of their lives in and out of Zonta.

Our Christmas party was held at St Catherine's College and because it was *The Year of the Outback* that was our theme for the night.

We must acknowledge our appreciation to Carole Theobald and her inno-

vative PR Committee for their help during the year. Carole redesigned the Membership Book and put the information onto disc so we can easily update it.

A streamlined folio has been put together with up-to-date information for new members. The Powerpoint presentation and entertainment for the Christmas party was also the work of the wonderful PR Committee

A new Zonta classification system has been introduced and thanks to Marg Giles we now have new numbers and appropriate classifications for all members.

My thanks to the Committee members, most of who knew far more about this committee than I did, for their help, guidance, fellowship and fun during the year.

Membership and Support Committee Members:
Wendy MacGibbon (Chair), Jo Beer (LOA), Karen Groves, Donna Legge, Penny Flett, Freda Jacob, Lin Turner, Marg Giles, Suzanne Leavesley

STATUS OF WOMEN, SERVICE (STWS)

Lennie McCall

This Committee has been active throughout the year both in initiating projects and responding to local and international needs.

Every activity has been supportive of international, district and club goals.

AWARDS

With the aim of publicising the awards available from Zonta (on the international, district/area and club levels) an Awards Corporate Breakfast was held in September 2002.

This function was organised jointly by the STWS and the Public Relations Committee with over 100 invitations being issued and promotional material compiled.

The guest speaker was Moira Rayner A/Commissioner for Equal Opportunity. There were some 35 attendees but unfortunately several of the key universities did not send representatives.

A personal approach is currently being made to the relevant officers at all likely institutions in an attempt to ensure that publicity is readily available to students through posters and web pages.

International Awards

Jane M. Klausman Women in Business Scholarship 2002/03.

No applications for the District finals received.

Young Woman in Public Affairs Award 2002/03

Although promoted strongly at the corporate breakfast unfortunately no candidates were nominated for District finals despite strong fields in previous years.

Amelia Earhart Scholarships 2002/03.

In February 2003 the Club mounted a display at an Astro Fest held at Trinity College, Perth.

It included information about Amelia Earhart, promoted the scholarships offered by ZI and caught much public interest with pictorial and textual information about the 40 female astronauts who have ventured into space.

Applications for these scholarships are forwarded for selection at the District level.

Area 3 (Western Australia) Awards

Woman of Achievement Award 2002.

The Club's nomination of Michelle Stubbs won the Area award. Michelle, who had been a victim of child abuse, has been a tenacious advocate for such victims and in a voluntary capacity has set up and is a co-director of an active group called Advocates for

club meetings. In addition, members have also taken minutes of club meetings and provided press releases to support club achievements.

Sadly, Michele Kilminster-Clement has been transferred to Canberra and we will all miss her liveliness and optimism. She was the first contact that many new members had with Zonta and actively promoted the club through many of her networks.

Every member of the PR committee has made a magnificent contribution to the club this year and my congratulations and appreciation goes to them all.

PR Committee Members:

Carole Theobald (Chair), Lori Grech, Deborah Hegarty, Michele Kilminster-Clement, Yvonne Roberts, Joy Treasure, Isobel Wilson

FINANCE AND FUNDRAISING

Linley Buchanan

The Finance and Fundraising Committee had an interesting and successful year. Whilst we did not have many fundraising events we provided the opportunity for Zontians and their friends to have fun whilst assisting us to raise valuable dollars for our various service projects.

Through our fundraising efforts we succeeded in raising \$4,567. Although this is less than previous

years our expenditure has also been reduced. This is due mainly to the decrease in the number of holidays provided through the Zonta Holiday Relief and not having an Emerging Artist Award this year

We believe the highlight of our fundraising year was the Blues Breakfast held in March at the home of Barbara Dene Jones parents. Feedback received was that it was an outstanding success.

It was the first time we had organised such a function and members of the Finance and Fundraising Committee and their partners provided the catering in an endeavour to raise additional funds. Guests were treated to excellent food, great music provided by the Russell Holmes Trio while they sipped champagne and enjoyed the superb view across Freshwater Bay. All this and we managed to raise over \$1772.00.

I would like to take this opportunity to thank Mr and Mrs Jones for allowing us to use their home and to all the committee members partners for their fantastic support.

The two other events for the year, film evenings, *Divine Secrets of the Ya-Ya Sisterhood* and *The Quiet American*, held at the Astor, Mount Lawley raised \$2399.

Small amounts of funds were raised

the committee to investigate and develop new ways to promote the club. After considerable research and discussion with club members, a range of materials were developed including:

- A new Club leaflet describing the main activities of the Zonta Club of Perth. This is aimed at potential members and the general public who wish to know more about what Zonta means at a local level.
- A new Awards leaflet outlining the international, district and club awards. This was designed especially for the Education Breakfast, but has been used successfully at other events too.
- Two roll up self-standing banners: one with the club logo, the other plain black for displaying posters. They are about 2m high and 0.5m wide and roll up into tubes for easy transporting to meeting and events. For maximum flexibility the club banner only has the words Zonta International on it – this means it can be used by other clubs or at area and district events.
- Seven A2 sized, laminated posters were designed to complement the club banner and they advertise Zonta International's goals, the three International Awards (Amelia Earhart, Jane Klausman and Young Women in Public Affairs) and also the three Zonta Club of Perth Awards (Education Award, TAFE Award and Emerging Artist Award). Small A4 sized versions of the posters have also been printed for use on university notice boards, posting out or for emailing as necessary.
- Two A2 sized black table top display boards were made to display informa-

tion including the large education posters and provide a flexible, portable background for displays at meetings or community events.

The PR committee has many newer club members and it was agreed that a club information book would help new members learn about Zonta at international, district and club levels. "Welcome to Zonta" brings together useful articles from the Inzert Archives and International web site. The first draft of the publication was distributed to all members for comment and is included in the new members' satchels. A PR procedure has also been developed for external communication, and a ready reference developed for the club contact in the white pages. Other procedures are being reviewed and/or developed.

At the Christmas party the PR committee entertained members with bush songs and a computer generated backdrop of bush scenes. In February, the PR committee undertook to promote the Amelia Earhart Award at the AstroFest. The theme of the display was "Celebrating Women in Space" which generated considerable interest in women's achievements and highlighted the range of education awards available through Zonta.

Throughout the year PR members have actively collected donations from members and taken them to the Zonta refuge and also sold a wide range of Zonta stationery and merchandise at

Survivors of Child Abuse (ASCA). She gave Club members an insight into her life and current work at the meeting in October 2002 and was presented with her Award at the Founders' Day dinner in Busselton in November.

Club Awards

Education Award 2003.

There were 15 applicants for this Award from which five were shortlisted for interview. Set questions were asked of the interviewees and the applicants given the opportunity to ask questions of the panel.

The choice of Sandra McQuillan was unanimous. She is studying Early Childhood Education at Edith Cowan University and has three dependent children.

Club members enjoyed meeting her at the February 2003 meeting and hearing her talk about her life and career. In the light of the interviews this year the application form has been updated.

Emerging Artist's Award.

Although this has not been given since 1998 it is still in the program as an occasional award. It has been re-assessed and a timetable prepared with progress reports presented regularly at Committee meetings. Planning is under way for a 2003-2004 event.

Foster Care Association of WA Inc. The Gwyn Lamb Award.

Although funding was allocated for this award the Foster Care Association of

WA has been restructuring their awards program and did not ask the Club to make a presentation of the cash award this year.

In February they contacted the Club outlining their new program of an award system for 2003 seeking the Club's support which is yet to be considered by the Club.

Guides WA Zonta Award for Leadership 2002

Guides WA public relations program was restructured and the Award was inadvertently omitted from their program. An invitation has been sent to all regions in the State for the 2003 award nominations which are to be presented in June.

Central TAFE Community Services Awards 2003.

A new undertaking this year has been the development of two \$500 Achievement Awards for TAFE students of the Central TAFE Health and Community Services sector. The first Awards will be given in July 2003 to support women in full time study for Certificate IV, one in Community Work and one in Mental Health (non-clinical) the courses to be completed by December 2003.

SERVICE

Financial

As well as making awards, financial assistance has been given in a number of other areas, as follows.

Zonta Holiday Program

This has continued to provide funding for holidays for families in need. This year (April to April) five families have been processed for assistance with finance for travel and accommodation, mainly at Friendship House in Albany, and also provided a little spending money. The assistance given by Roy Perry of the Rotary Club of East Albany and Toni Chambers of Broadway Travel is acknowledged with gratitude.

Zonta House Refuge Association (Inc.)

Once again the Club supported this growing Zonta enterprise, this year with a donation of \$1,000 towards a new refrigerator and Christmas gifts.

Breast Care Cushion Project

One of the District's projects is the promotion of the making and distribution of breast care cushions for women who have suffered a mastectomy.

The Perth Club chose to support this by sending a donation to the Bunbury Area Club as they have a group well organised to manufacture the cushions.

Young Women in Leadership Seminar

Funding to the amount of \$600 was made available by the Club for this one-day seminar, Transitions Planning Your Future, held at St Catherine's College in August 2002. The money was used for promotional advertising.

Women in Wellness Conference

This Conference held at Rocky Bay, Mosman Park in November 2002 was

supported by the Club by way of funding one registration (\$150).

Emergency appeals: Bali Bombing, Bushfires

The Club supported District appeals for cash donations. A cash donation has been sent via the District Treasurer to the Bali International Women's Association to help the people of Bali after the bombing tragedy in October 2002 and a cash donation has been sent to the District Treasurer to help the families of the Victorian bushfires.

Service in Kind/Advocacy

Service in kind/advocacy has been given in a number of different ways, some through support to other organisations with similar aims and some through direct action.

Other Organisations

One example is an ongoing liaison with the Australian Federation of University Women (WA) concerning childcare for young mothers attending Balga Senior High School.

Another is through correspondence with the Chairperson of the International Council of Women's General Assembly concerning the hosting of delegates attending their international Assembly to be held in Perth in September 2003.

Domestic Violence

The prevention of domestic violence has been on the ZI agenda for a num-

ber of years and during the past year this Committee gave support to a South West Counselling and Outreach proposal for victims of domestic violence.

Advocacy Kit

The Advocacy Kit developed by a member of the Perth Club and taken up as the District kit continues to be updated by this Committee.

International Women's Day March 2003

Four members of the committee and the President attended the Soroptimist International Perth community breakfast to celebrate this day.

Committee Meetings

The STWS Committee has met formally on seven occasions and also uses email for regular communication and member input.

I am grateful for the enthusiastic and professional contribution of its members and the support which they have given to me throughout the year.

STSW Committee Members:

Lennie McCall (Chair), Margaret Medcalf, Wendy Alford, Jean Oldham, Anna Ciffolilli, Marlene O'Meara, Geraldine Dennis, Marilyn Piper, Helen Margaria, Judy Tennant

PUBLIC RELATIONS

Carole Theobald

It has been a very productive year for the PR committee. The small committee has worked very well together and has had an enjoyable time co-ordinating a variety of publications to support club activities.

The quarterly Inzert continues to provide hard copy information about women's lives around the world. It includes a range of international, district and club news. Many thanks to everyone who has contributed to this high quality publication.

The monthly electronic Inzert Extra keeps members up to date about forthcoming events and is an easy way to keep members in touch. A Club web page has been developed and methods of loading it up to the web are currently being investigated. The newsletters will be available on the web eventually.

The committee has worked closely with Membership and Support to produce the Membership List, a new members' information satchel, table place cards for members and also temporary name badges for when members forget the real thing! All information has been provided on CD so that formats may be used again if necessary.

The Education Awards breakfast in September provided the opportunity for